

**Briar Park Village Owners Assn.
Board Meeting Minutes
07.22.24**

Present	Jan Paul	President
	Murf Savage	Secretary
	Russ Vela	Treasurer
	Linda Neel	Management
	Saleha	Via Phone - Management

Absent–	Lynn Ryan	Vice President
	Jared Smith	Member at Large

Guests – None

The meeting was called to order at 6:05 pm at Country Burger on 14th Street in Plano, by Board President Jan Paul.

The Minutes of the May Board meeting were individually read and approved.

The Board discussed the following topics in general:

Maintenance Report:

The Board reviewed the maintenance report created.

Bids - Fire Lanes, reserved spaces painting

Murf made a motion and Russ seconded to approve Bid from CI Pavements for \$5256.18.

MGMT will request CI Pavements to make extra space with Diagonal lines to reserve for pool or yard guys to park bug vehicles

Bids - driveway concrete repairs

Russ made a motion and Murf seconded to approve Bid from CI Pavements for \$4852.65.

C1 / C2 rotted wood replacement

Murf made a motion and Russ seconded to approve Bid from National for \$1400.

C1 Patio repairs:

The board denied C1's request for patio repairs, as it is the homeowner's responsibility.

Chimney Caps

Linda informed the board that all chimney caps need replacing in the future. The board approved obtaining a bid from J. National. Linda also mentioned that the M1 fireplace must be repaired before its chimney cap can be installed, even though the cap is ready.

Creek clean up

The board decided to delay cleaning the creek for now.

7/12 submeter inspection results

7/22 submeter billing support documents

Documents were included in the packet for the board's review and also sent by Linda via email.

L-4 / M-1 / T-2 patio structures:

Linda mentioned that she'll visit the property and inspect T2 patio structure and send the notices.

patio overgrowth:

Saleha is working on Patio overgrowth notices

Satellite dishes:

The board approved the removal of broken or non-working satellite dishes. They confirmed that the satellite dishes for W5 and K1 are not working. Linda mentioned that Ruben will handle their removal.

Newsletter items for August:

Linda requested that board members email her any items they would like to include in the August newsletter.

Email Addresses for BoardMembers@BriarParkVillage.com

Linda mentioned that we need to inform Cristy to add 5 Board members and Saleha & Linda to reroute email from BoardMembers@BriarParkVillage.com

Schedule of Fines —

The board decided to work on it, and they requested mgmt. to send the sample via email.

Maintenance Responsibility Matrix:

The board needs to decide about Maintenance Responsibility Matrix

Parking - Bldgs A B D E -- hanging mirror tags

Replacement Reserve Study -

Linda wrote one for Property.

Property Projects - future plans

Chimney Caps Replacement - costs are about \$700+ each

Sidewalk grinding - crack repairs - costs are about \$350 each

Berm at Bldgs H & N costs are about \$1500 each

Reseal mail center flooring

Replace mail boxes

EXECUTIVE SESSION

Collections - Dues

Water collection

Board Reported / Inquired:

The board requested to trim the big tree near the pool.

The board asked Linda about the blinds for I3's windows. Linda said that I3 will handle the replacement, and she will check on the status and update the board.

The board informed that new tenants/homeowners are moved in in these units.

J1 V3 V2

The board voted to issue a \$50 fine to K2 for disposing of a sofa at the dumpster.

The meeting was adjourned at 07:15 PM