

Briar Park Village Owners Assn. Board Meeting Minutes 04.15.24

Present	Jan Paul	President
	Murf Savage	Secretary
	Russ Vela	Treasurer
	Jared Smith	Member at Large
	Linda Neel	Management
	Saleha	Management
Absent	Lynn Ryan	Vice President
Guests –	None	

The meeting was called to order at 6:04 pm at Country Burger on 14th Street in Plano, by Board President Jan Paul.

The Minutes of the March Board meeting were individually read and approved.

The Board discussed the following topics in general:

MGMT REPORT:

The Board reviewed the MGMT report provided by Saleha.

Maintenance Report:

The Board reviewed the Maintenance report provided by Saleha.

J-3 Tree removal / replacement:

The Board decided to notify J3 to plant any type of tree approved by the Board.

J-3 replace soil / sod \$500:

The Board approved the \$26 Soil test. After getting the test results the Board will decide

W-5 eviction / broken window:

Linda told W5's sister that Victor was still there at the property, The Sister checked and assured us that there was nobody at the property. Linda asked Ruben to cover the broken window.

Pool opening 4/30 - change gate code?

The Board decided not to change the code.

L-4 / L3 - patio structures:

The Board decided these things for L4:

Sign: Approved to place in the flower bed.

Shrubs: They can Buy only approved shrubs and we can plant them.

Patio Floor: No more decks are allowed- They can have concrete floors.

Patio structure: Not approved.

Shingles: If they have stains or leaks, we need pictures.

Tree: They can buy any type of tree approved by the Board and the Association can plant it. The Board will decide where to plant it.

L3, M1: Send notices to remove unapproved patio structures.

patio overgrowth -

Saleha will start working on violation notices.

2 white trucks – not being moved -

1 was tagged by Saleha. Linda will tag the other one.

4/12 submeter inspection results -

Think Utility sent the results and Linda attached them to the meeting packet.

Annual meeting date / location -

Date: 6/17/24 or 6/24/24

Location: Jan will check locations and dates available.

Newsletter items for May -

Annual meeting, agenda, structure information, spring cleaning, parking space information.

Bldg. T drainage pipe -

Ruben will reattach it.

Satellite dishes -

The Board decided to have dead satellite dishes removed.

Board seeing responses to resident emails –

Saleha will ask Linda for answers and respond to owners and will copy Board.

Emails to Board Members –

Saleha will email meeting packets to the Board.

Schedule of Fines -

Mgmt will email another sample to the Board.

Maintenance Responsibility Matrix –

Mgmt will email a sample to the Board.

Parking - Bldgs. A B D E -- hanging mirror tags

This project has been deferred.

Potholes in the main driveway -

Mgmt was asked to obtain more bids for driveway repairs and for Fire lane striping, white line striping & re-painting reserved parking space numbers

Replacement Reserve Study -

Linda and Lynn will work together on this project.

Property Projects - plans

Chimney Caps Replacement - costs are about \$700+ each.

Sidewalk grinding - and crack repairs - cost about \$350 each.

Berm at Bldgs. H & N costs are about \$1500 each

Reseal mail center flooring.

Replace mailboxes.

Paint Fire Lane.

Financial Info - Linda reviewed the March financials and collections status with the Board.

A motion to adjourn was made. The meeting adjourned at 7:55 pm.