

# BRIAR PARK VILLAGE

## Board Meeting

### Minutes

08.21.2023

Present: Jan / Russ / Jared / Angela  
Mgmt: Linda / Saleha  
Absent: Lynn  
Guests: none

The meeting was called to order at 6:10 by Jan.

The Minutes of the July Board meeting were individually read and approved.

The Minutes of the Annual Owners meeting were also individually read & approved.

Russ made a motion to approve the Minutes and Angela seconded. Motion carried.

Linda highlighted accomplishments from summer to bring new Board member, Jared current.

Linda discussed the City water billing and the utility company billing. The utility company provided a pre-billing report. The Board reviewed the report and discussed the process for billing. Management is currently working with the utility company to obtain individual unit water billing.

Management is working to get the billing process in place by November.

The Board discussed the contract, utility company, and billing dates. Jared volunteered to discuss the contract and billing process with the utility company.

Sprinkler issues were discussed by management. Linda has an appointment with the landscaping company on 8/22 at 4pm. Also, the amount of time for running the sprinklers was discussed to increase it for more watering time (ie, 15 mins to 20 mins). Bids will be obtained for landscaping services with other companies.

Angela suggested contracting a landscape company that has both landscape AND irrigation crews. Jan identified a landscaper that has both and a bid is going to be requested.

Financials were discussed - Highlights included delinquent Dues & prepaid Dues.

YTD actuals - Positive \$24K in revenue, Admin fees are on budget, Maintenance expenses are over \$17K which includes part time maintenance man who has completed \$6.7K in carpentry work. Most plumbing repairs had to be completed with an outside contractor at 9.7K.

The soil erosion problem in the creek and what the City needs to do were discussed.

Russ made a motion to adjourn. Angela seconded. Meeting adjourned at 7:45pm.