

**Briarpark Village HOA  
Meeting Minutes  
April 26, 2021**

**Jan Paul- President**  
**Kathleen Savage- Vice President**  
**Shawna Neill- Secretary**  
**Russell Vela-Treasurer**  
**Lynn Ryan- Member at Large (via zoom)**  
**Linda Neel- Excel Management**

**The meeting was called to order at 6:14 p.m. A quorum was established.**

**The board allowed a few minutes for those present to read the previous meeting minutes.**

**Kathleen-** I make a motion to approve the minutes.

**Shawna-** I second the motion.

**The motion passed.**

**Management Report:**

**Annual Meeting:**

Due to the COVID restrictions there was no annual meeting in 2020. The one for 2021 is currently scheduled for July 19, 2021 at the Gladys Harrington Library unless restrictions are reinstated. Sign in begins at 6:00 p.m. The meeting will start at 6:30 p.m.

**Lighting/Carpentry/Brick Repair:**

The lighting behind/between buildings is becoming an issue. Some fixtures only need new bulbs which is being taken care of as soon as possible. However, others are in need of constant repairing even though they are only 4 years old.

Due to this continuing problem which is a continuous drain on finances the board has decided to cap off the electrical lines on the poles that aren't working, except for those that only require new bulbs.

Any light that is in good condition at this time will remain in use.

Densil was scheduled to begin work on the next set of buildings on April 22, 2021 but was delayed. However, he did paint the Briarpark sign on Jupiter and will be asked to paint the one on Park Blvd as well.

Clinton repaired the fence at the V dumpster.

Densil will be repairing the faulty brick over the front door of E-8.

### **Painting/Roofs/Pest Control:**

Densil has begun painting new or faded doors to improve the look of the property and bring them into compliance with the rules and regulations.

Evans and Horton inspected the roof at E-2, the gable at G-2, and the W building where shingles were blown off during the recent storm.

Chaparral Pest Control treated the grassy areas of the entire property for fire ants at the cost of \$495.00.

Their contract is up for renewal. The board was given two choices of contracts.

**Russell-** I make a motion that we return to the original contract at the amount of \$1818.60.

**Kathleen-** I second the motion.

**The motion passed.**

### **Walkway/Foundation:**

Densil repaired the walkway at P-8 which was considered a tripping hazard.

I-6 foundation work was finished on April 12, 2021.

### **Creek/Dumpsters/Pool:**

Martin mowed the south side of the creek and removed the trash from the area. The trash included mattresses, bikes, and furniture.

Rather than vote on cleaning the creek every year the board has decided to ask Martin to make it his job annually or when necessary due to extra issues.

Martin also hauled away mattresses and furniture from the P, V, and mail center dumpsters.

The board was asked by the management company if they wanted to pay for three trash pickups a week instead of two. Due to budget constraints the answer was no.

The board has asked that new signs be put on the dumpsters telling trespassers that the dumpsters are for residents only and cameras are in use.

The pool needs some repairs. The life hook pole is rotting and must be replaced. The life ring needs a throw rope. The coping on the deck has to be resealed, and the emergency phone isn't working. Therefore, the pool opening will be delayed until Memorial Day weekend. It will open the Friday before Memorial Day.

### **Landscaping/Soil Erosion:**

Replacing missing or dead landscaping will be a slow process.

The board will begin by sending letters out to homeowners who have overgrowth in their patio areas. Nothing is allowed to grow over the fence height. Potted plants must be kept on porches, inside patios, or in the flower beds.

The red tip photinias will be given two more weeks to show whether or not they survived the freeze. Those that did will be cut back so that new growth will thrive.

For now the board will concentrate on putting plants in front of T-3, removing metal edging and replacing them with pavers, and caring for or replacing the photinias.

The board is seeking bids for the soil erosion at L-4. It has been suggested that the downspout be extended to prevent some of the damage.

### **Sprinklers/Water Valves:**

A new sprinkler clock will be installed at the S building.

The cut off valve at E-8 will be replaced by Caliber plumbing. Excel will also schedule the four at the W building to be replaced. Others will be done as the budget allows.

### **Violations:**

Violation notices were sent out for grilling on the patio, wobbly railing, and flags attached to the bottom of a balcony.

Fines were given for noncompliant window coverings and trash left outside of the dumpsters.

### **Board Discussion:**

There were no board requests this month.

The dues increase announcements were sent out.

Research was done to find the rules on the color allowed for storm doors. Those are bronze, dark brown, and black.

### **Financials:**

Prepaid Dues- \$15,196.18

Delinquent Dues- approx. \$3,062.51

Total Assets- \$191,032.41

**Russell-** I make a motion to adjourn the meeting.

**Shawna-** I second the motion.

**The motion passed and the meeting adjourned at 8:07 p.m.**





