

**Briarpark Village HOA
Meeting Minutes
October 24, 2020**

Jan Paul- President
Kathleen Savage- Vice President
Shawna Neill- Secretary
Russell Vela-Treasurer
Linda Neel- Excel Management
Skye Hughes- Excel Management
Beverly Longino- Excel Management (by phone)

The meeting was called to order at 11:10 a.m. A quorum was established.

The board allowed a few minutes for those present to read the previous meeting minutes.

Russell- I make a motion to approve the minutes.

Shawna- I second the motion.

The motion passed.

Management Report:

Haul Offs:

Due to residents and trespassers leaving mattresses and other furniture around the dumpsters, Martin was paid to haul off 4 mattresses, a sofa set, a large screen television, and various other pieces of furniture.

New signs were put at the mail center to remind residents that dumpsters are for regular household trash, and furniture or mattresses are not allowed.

Landscaping/Parking/Curbs

Martin trimmed trees at the pool, N-3, R-4, J-3, and N-2.

Bright Tree Service trimmed all the trees on the property.

Bright Tree Service raised their bid to remove the hollow tree at the U building from \$400 to \$700. The board received a bid from Martin for \$500.

Shawna- I make a motion to accept Martin's bid of \$500.

Russell- I second the motion.

The motion passed.

The fire lane striping is being scheduled.

Densil repaired four curbs on the property.

Plumbing:

H2O inspected all the units at the R building for signs of a leak.

There is no leak between the H and I buildings.

Building Repairs:

Martin repaired/replaced siding at N-1 and N-2.

The board discussed two balconies that need repairing. V-2 has railing that is disconnected from building due to rotten wood. B-2 has a sagging balcony that is unsafe to use.

Kathleen- I make a motion that we have the railing secured on V-2, and accept the bid of \$350.

Russell- I second the motion.

The motion passed.

Russell- I make a motion we accept the bid of \$1500 to repair the sagging balcony on B-2.

Kathleen- I second the motion.

The motion passed.

The board also decided to have Thompson Water Seal applied to all balconies that are repaired to extend their life.

Violations:

Excel has transitioned dealing with violations from Beverly to Skye. They have created special forms for violation notices and expired car tags, so that the notices can be expedited.

Excel is working it's way through the backlog of current violations.
Eight vehicles have recently been tagged for expired tags.
Violation notices have been left at several units for overgrowth on patios,
items left in the common area, and window glass that needs to be replaced.

Misc.:

The sprinklers will remain on until the board notifies Excel due to lack of rain.

Densil hasn't billed Briarpark yet for the work done on buildings T, H, I, and N. The management company will ask him to please send billing so it can be paid.

Briarpark never received the yearly contract bill from Chaparral for termite control. Management will communicate with the company about it.

Financials

Total Assets as of September 30, 2020- \$140,957.21
Prepaid Dues- \$11,214.42
Delinquent Dues- \$4,165.76
Water bill- \$19,681.07

Russell- I make a motion to adjourn the meeting.

Shawna- I second the motion.

The motion passed and the meeting adjourned at 12:04 p.m.

