

**Briarpark Village HOA
Meeting Minutes
February 17, 2020**

**Jan Paul- President
Shawna Neill- Secretary
Russell Vela-Treasurer
Lynn Ryan
Linda Neel- Excel Management
Beverly Longino- Excel Management**

The meeting was called to order at 6:26 p.m. A quorum was established.

The board allowed a few minutes for those present to read the previous meeting minutes.

Russell- I make a motion to approve the minutes.

Shawna- I second the motion.

The motion passed.

Management Report:

Carpentry/Roofing/Fencing

Densil replaced and painted rotten wood at Bldgs. C & K.

Martin repaired the shutter at M-4.

Wendell repaired the broken board on the entry sign at Park Blvd.

Evans & Horton checked for leaks at L-1 and A-7. None were found.

Evans & Horton installed splash guards above D-5 and D-6.

Martin repaired the patio gate lock at T-3.

Dumpsters/Lighting

Martin removed 8 mattresses, a dishwasher, two sofas, an exercise bike, a wood door, ceramic tile, carpet, a bed frame, and 3 large mirrors from the dumpster areas.

Dallas Electric replaced the lamp and ballast on the flood light behind building B.

Martin replaced the light bulbs at building B.

Plumbing/Sprinkler/Pool

H2O Plumbing did a leak detection at building I, ran a sewer machine to clear the line at H-3, and replaced cut off valves at buildings B and V.

Martin put on faucet covers for exterior faucets and installed freeze warning signs.

Richmond Landscaping repaired/replaced 4 spray heads, 2 rotors, 3 lateral line leaks, and a main line leak. They also installed rain/freeze sensors at buildings S, R, K, G, A, P, U, W, and the mail center.

Richmond gave a bid for replacing all the sprinkler controllers. The matter was tabled for now due to budget constraints.

Martin delivered and set up new pool furniture, checked the pool lights, and checked the breakers in the pool pump room.

Insurance/Bids

The condo insurance was renewed with Philadelphia on 1/31/2020

A bid was received from Densil to replace the siding at T-3. It was for \$350. The board was aware that the siding at T-1 was already being replaced, so they decided the entire building should be done all at the same time. Densil will be made aware.

The siding on the H building was brought to the board's attention.

Shawna- I make a motion that the H building be the next on the repair list.

Lynn- I second the motion.

The motion passed.

Violations:

One unit received a courtesy notice for leaving trash outside the dumpster. A second unit was fined again for parking in the fire lane.

Board Discussion

Jan will go to Legacy Texas Bank and merge the two money market accounts. She will also ask about a higher rate of interest.

The front doors that face Jupiter have terrible sun damage. Martin will be asked to repaint them.

The annual meeting has a tentative date. It may be May 18, 2020 if all are in agreement.

Financials

Total Assets as of Jan. 31, 2020- \$129,624.43

Prepaid Dues- \$16,176.14

Delinquent Dues- \$3,177.24

A 2020 budget meeting will be held on March 7, 2020.

Russell- I make a motion to adjourn the meeting.

Shawna- I second the motion.

The motion passed and the meeting adjourned at 7:26 p.m.

