

**Briarpark Village HOA
Meeting Minutes
June 18, 2018**

Attendees:

**Jan Paul- President
Kathleen Savage-Vice President
Russell Vela-Treasurer
Linda Neel- Excel Management
Beverly Longino- Excel Management**

The meeting was called to order at 6:27 p.m. A quorum was established.

The board allowed a few minutes for those present to read the previous meeting minutes.

Russell- I make a motion to approve the minutes.

Kathleen-I second the motion.

The motion passed.

Management Report:

Carpentry/Gutters/Plumbing

Martin sealed a hole at V-4 where birds were entering the building. Densil started the wood trim replacement.

Martin cleaned the gutters at the W building.

A plumbing inspection was done at the N building.

Dumpsters/Graffiti

Martin removed the following from the dumpster areas: furniture, mattresses, television, closet door, mirror, wooden pallets, dryer, and treadmill.

Martin painted over the graffiti at K-4 and M-3.

Lighting/Landscaping/Sprinklers

Repairs were made to the electrical box behind the pool pump room. The management company and the board are looking into a different shape of lighting that will cover 360 degree areas. They are also getting an estimate for a new light pole and light fixture to be placed at the Park entrance.

The board discussed the electrical issue at the wall by CVS. A vote was taken on the repair bids.

Kathleen- I make a motion to do the needed repairs.

Russell- I second the motion.

The motion passed.

Martin removed dead crepe myrtles at O-8 and behind the mail center. He put in new plants around the pool. Densil installed a berm by building N and added fill dirt around the foundation of building N. More landscaping will be added when the sprinklers are working correctly and the weather cools. The trees with limbs touching the roof of W-5 and W-6 need to be trimmed.

Richmond repaired sprinkler leaks at the I building, a lateral line at B-1, and a seeping valve and spray nozzle at N-3. The board wants estimates on adding more sprinklers at the W building and along the wall. Hedges must be trimmed lower to allow sprinklers to reach dry areas.

Pool Service/Driveway

All Aquatic drained and refilled the pool due to high cyanuric acid levels. They also installed a new bulb and gaskets.

The board reviewed three bids for driveway repairs. They prefer to use CI Pavement, but their bids are not the lowest.

Russell- I make a motion to approve CI Pavement, however we should ask if they will lower the bid by \$1000 to get closer to their competitor.

Kathleen- I second the motion.

The motion passed.

Miscellaneous

Kathleen reported that the pool rescue ring was still on the ground despite the pool man being on site. Jan said that Michael needed to be informed and he would insure that the pool man did the job.

Kathleen also reported that one unit had large pinwheels lining the walkway. If they are still there by Wednesday, June 20th the owner will be asked to remove them.

Russell wanted to know why those who have not removed overgrowth have not been fined. Beverly replied that one was too ill and has since removed it and others are being fined.

Jan reported that a new trash can with operating lid was needed at the gazebo. One will be brought from the pool as it doesn't need four.

Violations

Courtesy notices were sent to remove patio overgrowth at several units and to remove decals from unit windows.

Fines were sent out for leaving furniture and other large items at the dumpster and failure to remove indoor furniture from a patio.

Financials:

Total Assets: \$186,715.91

Delinquent Dues: \$3,834.60

Prepaid Dues: \$12,233.27

Total Liabilities & Capital: \$186,715.91

Kathleen- I make a motion to adjourn the meeting.

Russell-I second the motion.

The motion passed and the meeting adjourned at 7:37 p.m.

