

**Briarpark Village HOA
Meeting Minutes
March 20, 2017**

Attendees:

**Jan Paul- President
Russell Vela-Treasurer
Kathleen Savage- Vice President
Shawna Neill- Secretary
Linda Neel- Excel Management
Beverly Longino- Excel Management**

.The meeting was called to order at 6:35 p.m. A quorum was established.

The board allowed a few minutes for those present to read the previous meeting minutes.

Kathleen -I make a motion to approve the minutes.

Shawna -I second the motion.

The motion passed.

Management Report:

Annual Meeting-

The Annual Meeting is scheduled for May 15, 2017.

Bids-

A bid from Capital One Lawn Service was reviewed. The board has asked Excel to get more bids for lawn service before they decide who to sign with.

Roofing/Fences-

Evans & Horton installed metal over the fascia board on the roof of V-11.

Fence slats were repaired/replaced at D-1 and R-2. The gate latch was repaired at D-1.

Retaining Wall/Foundations-

The retaining walls at buildings A and I have been finished.

Soil was added around the foundations of P-5, P-6, P-7, and P-8. A foundation crack at D-8 has been sealed.

Exterior Lighting-

Dallas Electric installed a new LED pole in front of S-3 and a new LED light at the gazebo. They also replaced sockets, a photocell and installed LED lights at building K.

Light bulbs were replaced at W-1 and W-6.

Carpentry/Graffiti-

The rotted wood in the back of a storage room at M-4 was replaced. A leak around the balcony of O-2 has been repaired.

The graffiti problem has escalated. If you see someone tagging the property with spray paint please alert Excel Management as to their identity.

Martin has painted over graffiti at buildings A and B, the mail center, the dumpsters at M and P, and the transformer at W-1 twice. Signs have had to be replaced due to graffiti.

Gutters/Plumbing-

The gutters at W-4 were cleaned and a gutter extension added in the front of the unit.

The city repaired a leak in the driveway by building H. Caliber cleared a sewer line for the washing machine lines of G-1 and G-2. The owners were back charged.

Mail Center/Pool-

New mailbox locks were installed for G-1 and V-2. The owners were back charged.

All Aquatic installed a new motor and impeller at the pool.

Violations-

Courtesy notices were sent out to remove noncompliant window coverings, repair exposed wiring and the need for a smoke alarm. Fines were charged for failure to remove noncompliant window coverings and leaving trash at the front door .

Financials-

Linda Neel reviewed the financials for February 2017. Total assets came to \$185,341.56. Dues delinquencies came to \$3,822.88. Prepaid dues are at \$10,627.74.

Kathleen- I make a motion to adjourn the meeting.

Russell- I second the motion.

The motion passed.
The meeting adjourned at 7:24 p.m.