

**Briarpark Village HOA  
Board Meeting  
October 20, 2014**

**Attendees:**

**Jan Paul-President  
Shawna Neill-Secretary  
Russell Vela- Treasurer  
Lynn Ryan  
Linda Neel- Excel Management  
Beverly Longino-Excel Management**

**The meeting was called to order at 6:37p.m. A quorum was established.**

**The board allowed a few minutes for those present to read the previous meeting minutes.**

**Shawna-** I make a motion to approve the minutes.

**Russell-** I second the motion.

**The motion passed.**

**Management Report-**

**Bids:**

Excel Management has received bids for concrete repair at U-10, lighting at the front of building W, fence staining and pool fencing. The board has requested more bids in order to compare prices.

**Lighting/ Carpentry:**

Dallas Electric replaced photo cells behind buildings M, R, S & E. They also removed the damaged pole and concrete base behind building A. Eagle Electric repaired the wall pack light on building C.

The broken pickets at the V dumpster were replaced. The 1x6 at the roof of N-2 was sealed.

**Gutters/Plumbing:**

Gutters were installed at T-1, and Q-4. A gutter extension was replaced at O-6. N-1 reported a roof leak, but it was an air conditioner leak, so the owner was back charged. Dr. Drain came out for a main sewer line backup at building P.

**Landscaping/Sprinklers:**

The rusted landscape edging in front of T-1 was removed.  
A large sprinkler leak behind the mail center has been repaired.  
The board discussed when to turn the sprinklers off for the winter.  
**Russell-** I make a motion to turn the sprinklers off by November 1.  
**Shawna-** I second the motion.  
**The motion passed.**

#### **General Discussion:**

The board reviewed the letter to be sent out with the owner information sheet. They approved it.  
A date for the annual meeting was discussed. The board and Excel Management decided to try for the third week of April.  
Jan Paul reported a complaint of furniture being dumped at the creek. Excel will check into it.  
There will be a combined board and budget meeting on 11-15-14 at 11:00 a.m.  
At that time the board will also discuss what improvements can be done next year. The board has asked that Excel provide them with a ball park estimate of the cost of each improvement before the meeting.

#### **Financials:**

Linda Neel made a quick review of the September finances to date. Total assets equal \$245,199.56. There are \$7,113.55 in prepaid dues and \$7,717.21 in late dues.  
Maintenance expenses are under budget for the year.

**Russell-** I make a motion to adjourn the meeting.  
**Shawna-** I second the motion.  
**The motion passed and the meeting adjourned at 7:37 p.m.**

