

**Briarpark Village HOA Meeting Minutes
Oct. 17, 2016**

Attendees:

Jan Paul- President
Russell Vela-Treasurer
Kathleen Savage- Vice President
Linda Neel- Excel Management
Beverly Longino- Excel Management

.The meeting was called to order at 6:30 p.m. A quorum was established.

The board allowed a few minutes for those present to read the previous meeting minutes.

Russell -I make a motion to approve the minutes.

Kathleen -I second the motion.

The motion passed.

Management Report:

Bids-

Excel Management is getting several bids for replacing the hail damaged roofs. Evans & Horton made a bid of \$510,000 for the roofs and other damage. Greenleaf Roofing made a preliminary bid of \$379,518.60. The board is waiting for an updated bid from Greenleaf and a bid from J National.

Buildings/Carpentry

The column post in the front of M-4 has been repaired. The shutter at V-9 was secured. Rotten wood was replaced at Q-2. Siding was replaced at I-3, I-4, and O-7.

Driveway/ Graffiti/Roofing-

Loose concrete was repaired at M-4. Graffiti on the transformer behind K-1 has been painted over. A roof leak at Q-1 was repaired.

Exterior Lighting-

New light bulbs were put in between buildings A & B and D & E. Bulbs were also replaced at W-1 and W-6. The light behind building K was checked and the one between U and V repaired. The damaged light pole behind the H building has been replaced.

There is now a downed light pole behind the I building. The board is also deciding where the next new light should be placed.

Gutters/ Landscaping/Painting-

Gutters were cleaned at S-1, S-4, R-1, and W-4. Gutters have been repaired at units Q-2 and O-7. Tree branches at buildings F, R, S, and W have been trimmed. Martin trimmed the bamboo at the creek. The trim around the second floor windows of B-10 was painted as well as the new storage door to D-2. The front area of V-10 was caulked and painted.

Plumbing/Pool/Sprinklers-

Caliber Plumbing repaired a leak at the meter station of J-4. Warped pool deck dividers have been replaced. Richmond repaired a lateral line leak at E-1.

General Discussion-

The board has been reminded that the retaining wall behind the I building is in need of repair. Bids are being taken and the board hopes to have the wall fixed before the spring rains.

Violations-

Courtesy notices were sent out for a water heater left at the front of a unit, overgrowth on a patio, leaving trash at the front door and not picking up after a dog.

Financials:

Linda Neel reviewed the financial report for September 2016. Briarpark has total cash assets of \$255,619.88. Prepaid dues are \$6,683.37.

The Wells Fargo account has been moved to Legacy Bank..

The first insurance check has been received and added to the operating account at Legacy Bank.

Russell- I make a motion to adjourn the meeting.

Kathleen I second the motion.

The motion passed.

The meeting adjourned at 7:12 p.m.

