

**Briarpark Village HOA
Board Meeting
Sept. 21, 2015**

Attendees:

**Jan Paul- President
Kathleen Savage- Vice President
Russell Vela-Treasurer
Shawna Neill- Secretary
Linda Neel- Excel Management
Beverly Longino- Excel Management**

.The meeting was called to order at 6:31 p.m. A quorum was established.

The board allowed a few minutes for those present to read the previous meeting minutes.

Kathleen- I make a motion to approve the minutes.

Russell- I second the motion.

The motion passed.

Management Report-

Buildings/Painting:

The flashing was replaced at P-11 to prevent leaking into P-12. Electrical boxes were painted as well as pool light posts, metal railings around G-6, the storage door at K-1, and siding at C-5. All the front doors were painted by Southwest Interior & Design.

Carpentry/Gutters:

New shutters were installed at G-6 and E-7. Rotted wood was replaced at K-3 and S-1. Bids were taken to repair cracked sheetrock in units M-3 and M-4 due to building settling.

Shawna- I make a motion to approve the bid from Sunset Painting Tape and Bed and Texture.

Kathleen- I second the motion.

The motion passed.

The gutters were cleaned at U-5 and checked at the W building. A new downspout was also installed at U-5.

Exterior Lighting/Sprinklers:

Dallas Electric installed flood lights at W-2 and W-6. They also repaired shorts in the pool lights. The lights at buildings F and G were checked. The electrical cover on the light pole at E-10 was secured.

The sprinklers were checked and repaired, including a sprinkler head at U-1.

Plumbing/Pool:

Caliber Plumbing replaced cut off valves at G-4 and J-3. They also repaired a cold water leak at building F.

A handrail was installed at the pool and spacers on the deck were repaired.

Driveway/Landscaping/Signage:

Pot holes in the parking lot have been filled at buildings S, T, and O.

Spriggs Lawn Services have been terminated. Holes in the yard at L-4 have been filled.

Jose Luis installed a sign at the pool.

Violations:

Violation notices/fines were sent out for trash left beside dumpsters, non-compliant doors, overgrowth on patios, light fixtures that need to be replaced, pets relieving themselves on the patio, and having non-compliant cars on the property.

Financials-

Linda Neel reviewed the financial report for August. Briarpark has total cash assets of \$294,115.41. The total maintenance expenses are under budget for the year. The water bill was outrageous for the month. Some buildings will be checked for leaks. The sprinkler settings will also be checked.

Kathleen- I make a motion to adjourn the meeting.

Russell- I second the motion.

The motion passed and the meeting adjourned at 7:32 p.m

.

