

**Briarpark Village HOA  
Meeting Minutes  
Sept. 19, 2016**

**Attendees:**

**Jan Paul- President  
Russell Vela-Treasurer  
Shawna Neill- Secretary  
Lynn Ryan  
Linda Neel- Excel Management  
Beverly Longino- Excel Management**

**.The meeting was called to order at 6:33 p.m. A quorum was established.**

**The board allowed a few minutes for those present to read the previous meeting minutes.**

**Russell -I make a motion to approve the minutes.**

**Shawna-I second the motion.**

**The motion passed.**

**Management Report:**

**Insurance Claim-**

The insurance claim was finalized. Evans and Horton put in a bid of \$510,415.76. Excel Management will get more bids for the board to review.

**Buildings/Gutters-**

Siding was replaced at O-7. The front area around V-10 was caulked and painted. Gutters were repaired at units H-2, H-3, and M-1. Gutters were installed at R-4 and Q-1. The gutters were cleaned at buildings M,N, and S.

**Lighting-**

All Aquatic Pools replaced the damaged 500 watt light at the pool. New LED lights were installed at the pool pump room and the W building. Dallas Electric replaced the damaged light pole behind the H building. Martin poured concrete to stabilize the light pole behind buildings F & D.

**Landscaping/Roofing/Sprinklers**

The bamboo at the creek was cut in July and August.  
Tree limbs have been cut at W-6.  
Personal Touch Tree Service removed the fallen tree from building A and ground out the stump.  
Richmond repaired a lateral line leak at E-1 and a main line leak at W-1.

### **Signage/Graffiti-**

Graffiti was removed from stop signs, light poles, and cable boxes.  
The signs on the dumpsters have been secured. The signs at the mail center were put in concrete.

### **Plumbing/Pool/Retaining Wall-**

Caliber Plumbing replaced valve boxes at K-1 and J-2. A plumbing inspection was done at the H building. Caliber Plumbing replaced the exterior bibb hose at the G building. Plumbing repairs were done at A-3 and the owner was back charged.  
The warped deck dividers at the pool have been replaced.  
Excel met with Densil of U Like It Services regarding a retaining wall.

### **Violations-**

Courtesy notices were sent out for damaged blinds, replacing the top of exterior light fixtures, not picking up after the dog, and aluminum panels in the front window.  
A fine was sent out for a disturbance.

### **Financials:**

Linda Neel reviewed the financial report for August 2016. Briarpark has total cash assets of \$251,674.93. Prepaid dues are \$9,032.24.

Due to the recent problems Wells Fargo is having with accounts, the board discussed having the HOA account moved to Legacy Bank.

**Russell-** I make a motion to move the Wells Fargo account to Legacy Bank.

**Shawna-** I second the motion.

**The motion passed.**

**Russell-** I make a motion to adjourn the meeting.

**Shawna-** I second the motion.

**The motion passed.**

**The meeting adjourned at 7:53 p.m.**

