

**Briarpark Village HOA  
Board Meeting  
June 18, 2012**

**Attendees:**

**Jan Paul-President**  
**Kathleen Savage-Vice President**  
**Shawna Neill- Secretary**  
**Russell Vela-Treasurer**  
**Linda Neel- Excel Management**  
**Michelle Carlson-Excel Management**

**The meeting was called to order at 6:40 p.m. A quorum was established.**

**Management Report:**

**Audit-**

The office of David DeVolt has begun the 2011 audit.

**Carpentry/Electrical/Lighting-**

The door frame at D8 was sanded and repainted. A shutter was hung at E8.  
The light fixture for the fallen pole at building E has not been replaced yet. Eagle Electric is looking for a similar light fixture at a less expensive price.  
Light bulbs were replaced on the top of buildings H & W. Excel will have the electrician check the lights on the W building due to constant bulb burn out.

**Landscaping-**

The tree at A8 was cut back. The city now allows watering twice a week. Briarparks' days are Monday and Thursday. The landscaping company has been asked to fill in the gully by the creek.

Briarpark received bids from Moore Tree Care and Austen Breaux for tree replacement.  
**Kathleen-** I make a motion that we use Moore Tree Care. They have done well in the past.

**Shawna-** I second the motion.

**The motion passed.**

**Painting/Roofing/Gutters-**

The front door frame of J3 was repainted. Evans and Horton repaired roofs at B1, D10, H1, L1, G4 and V5. The gutter repair at Q1 is scheduled for 6/25/12.

### **Pool-**

Members of the board and Excel Management met with security companies (Verified Response and Stevenson Security) two weeks in a row in order to interview the companies and hire one for the property. Verified Response has been hired. They will make random drive throughs several times, day or night, seven days a week. There will be a security officer stationed at the pool on Saturdays and Sundays. During drive throughs as well as time at the pool, the officer will be checking IDs to be sure those at the pool live here. They will give citations to violators and remove any who do not belong. They will see to it that **ALL POOL RULES** are followed.

If you see someone who doesn't belong or is not following the rules please call Excel Management or Verified Response.

### **General Discussion:**

A community yard sale was held in June. It went well. Thank you for participating and for doing such a wonderful job of cleaning up after it was over. The board truly appreciated your cooperation.

**Russell-** Are we going to replace the trees between the U and V buildings?

**Linda-** The stumps were not ground out due to the proximity of the transformers and wires.

**Russell-** The replacements don't have to go in that exact spot, just somewhere in that area.

**Jan-** Let's replace the four that are currently scheduled, then we can look into replacing those.

**Michelle-** I noticed that we still haven't used the credit card in order to earn cash back.

**Kathleen-** The management company is supposed to be using it to pay the water bill each month.

**Linda-** I will set it up now.

### **Financials:**

**Linda Neel** reviewed the financials for May 2012.

**Shawna-** I think we should move some of the operating expense money into one of the other accounts so that it earns interest.

**Russell-** I make a motion to transfer \$30,000 from the operating expense account into the money market account where it will earn interest but still be available if needed.

**Shawna-** I second the motion.

**The motion passed.**

**Shawna-** I make a motion to adjourn.

**Russell-** I second the motion.

**The motion passed and the meeting adjourned at 8:15 p.m.**

