

**Briarpark Village HOA
Board Meeting
March 21, 2016**

Attendees:

**Jan Paul- President
Kathleen Savage- Vice President
Russell Vela-Treasurer
Shawna Neill- Secretary
Linda Neel- Excel Management
Beverly Longino- Excel Management**

.The meeting was called to order at 6:27p.m. A quorum was established.

The board allowed a few minutes for those present to read the previous meeting minutes.

Russell- I make a motion to approve the minutes.

Shawna- I second the motion.

The motion passed.

Management Report-

Bids:

The board received three bids for the major creek clean-up, including trees being cut down. Personal Touch Tree Service bid \$4,216. R & A Landscaping bid \$3,897. Densil Sito bid \$1,495.

Russell- I make a motion to accept the bid from Densil Sito.

Shawna- I second the motion.

The motion passed.

Carpentry/Concrete/Lighting:

At units H2, H3, D10, G1, and C8 rotted wood was replaced, the cracks sealed, and then primed and painted.

The concrete steps at Q4 were repaired.

Light bulbs were replaced behind the K building.

Painting/Plumbing:

The balconies at units B1, C1, D1, F1, F8, F9, P1, O11, and V10 have been primed and painted. The number at parking space 136 was repainted. Areas at the front of D9, E2, J4, and Q1 were painted.

H2O lowered cleanouts and added 3" pop off caps at building I, cleared the main line at the I building, and did leak detection at the W building.

Pool/Roofing:

All Aquatic Pool Service replastered the pool.

Evans & Horton did roof repair on J4, K1, and T1.

Martin repaired the gutters and added extensions at S2 and S3.

Insurance/Signage/Sprinklers:

The property insurance has been renewed with Philadelphia.

Jan bought signs for the mail center. The "Mail Parking Only" signs were installed.

Richmond did irrigation repairs.

Violations:

Courtesy notices were sent out for missing light covers, overgrown patios, improperly installed cable wires, improper window treatments, trash left at front doors, pet bowls at front doors, and loud disturbances. Fines were sent for leaving boxes of trash beside dumpsters and a major disturbance where police had to be called.

Discussion:

The creek area will be cleared and the bamboo is being removed. A product known as "brush-be-gone" will be used to treat the area to slow the growth.

The pool lock will be changed back to a key lock this year. Keys will be \$5. If you lose your key, a replacement will be \$10.

Financials-

Linda Neel reviewed the financial report for February. Briarpark has total cash assets of \$254,682.46. Delinquent dues are \$11,243.21. Prepaid dues are at \$12,727.43.

Kathleen- I make a motion to adjourn the meeting.

Russell- I second the motion.

The motion passed and the meeting adjourned at 7:38 p.m.

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