

**Briarpark Village HOA  
Board Meeting  
March 19, 2012**

**Attendees:**

**Jan Paul-President**  
**Kathleen Savage-Vice President**  
**Shawna Neill- Secretary**  
**Lynn Ryan**  
**Linda Neel- Excel Management**  
**Michelle Carlson-Excel Management**

**The meeting was called to order at 6:42 p.m. A quorum was established.**

**The board reviewed the February minutes.**

**Kathleen-** I make a motion to accept the February minutes.

**Shawna-** I second the motion.

**The motion passed.**

**Management Report:**

**Annual Meeting-**

The annual meeting is scheduled for May 21, 2012 at the Harrington Library. The room has been reserved. Excel Management will determine which seats are up for re-election.

**Carpentry-**

Repairs have been made to the balcony of P-11 due to structural problems.  
The shutter was re-attached to T-2.

**Dumpsters-**

Management has requested that missing or broken dumpster lids be replaced for sanitary reasons.

Residents continue to leave trash and furniture beside the dumpsters. If you see this happening please report it to the management company along with the unit number of the offender and they will be fined. Let's try to keep our property clean and sanitary.

**Plumbing/Sprinklers-**

The sprinkler meters were turned back on by the city on March 12, 2012. Plano is still under water restrictions. Lawns may be watered only once every two weeks.

The management company inspected another building for leaks due to excessive water usage.

### **Landscaping-**

Spriggs Brothers has been scheduled to treat the lawns for weed control as well as organic fertilization.

B & J Lawn Care (formerly Pineda) trimmed tree limbs at the W building.

Two scrub trees, one on Jupiter and one at building C, were removed.

### **New Business:**

The board received bids for the grass, shrub and tree clean-up at the creek. The bids were for \$3,880.00 and for \$2,161.54.

**Kathleen-** I make a motion to accept the lower bid of \$2,161.54 by Moore Tree Care.

**Lynn-** I second the motion.

**The motion passed.**

Michelle presented information regarding business credit cards that offer 2% cash back on credit card charges. If the management company uses one of these to pay the larger monthly bills for Briarpark and then pays them off at the end of each month, Briarpark can earn cash back. Michelle will confirm that the City of Plano, TXU, and Allied Waste will accept credit card payments.

### **Financial Report:**

Linda Neel presented the financial report for February 2012.

### **Discussion:**

The board requested that the management company bring an Owner Directory to the next meeting.

Michelle will check with the pool maintenance company to see if any repairs need to be done before the pool opens for the summer.

Michelle will also ask B & J to repair the fence that the wind damaged at W-5.

**Shawna-** I make a motion to adjourn the meeting.

**Kathleen-** I second the motion.

**The motion passed and the meeting adjourned at 7:50 p.m.**

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