

**Briarpark Village
Board Meeting
March 17, 2014**

Attendees:

Jan Paul-President
Kathleen Savage- Vice President
Shawna Neill- Secretary
Russell Vela-Treasurer
Linda Neel- Excel Management
Beverly Longino-Excel Management

The meeting was called to order at 6:36 p.m. A quorum was established.

The board reviewed the minutes from the previous month.

Russell- I make a motion to approve the February minutes.

Shawna- I second the motion.

The motion passed.

Management Report:

Annual Meeting-

The annual meeting is scheduled for May 5, 2014. It will be held at the Harrington Library in Plano, Texas.

Bids-

The board reviewed the bid for cleaning the creek area, removing dead trees and erosion control.

Kathleen- I make a motion to go with Richmond Landscaping.

Russell- I second the motion.

The motion passed.

The board once again reviewed the bids for a new pool fence, but decided the HOA could not afford to put up a new fence at this time due to other needed pool repairs.

The board was given a preliminary bid to fix/replace the cracked concrete at the pool.

Russell- I make a motion to accept the bid if it doesn't go over \$3200.

Shawna - I second the motion.

The motion passed.

Electrical/Lighting-

Eagle Electric checked the ballast on the light at the C building. They also started the first phase of the new lighting project.

Light bulbs were replaced at buildings C and E. The lights around the P building were also checked.

Gutters/Carpentry-

Julio is inspecting the gutters at all buildings for proper attachment and drainage. The gutter at U-11 was replaced.

The roof trim between M-3 and M-4 was repaired. The rotten wood at K-4 was replaced and caulked.

P-11 and P-12 were checked for holes allowing unwelcome wild animals to enter.

Bank/Audit-

The CD that is maturing in March will be allowed to roll over and continue to earn interest.

The field work for the 2013 audit has been completed.

Painting/Sprinklers/Towing-

The storm door at F-6 was painted as well as the front of K-4.

The city has turned on the sprinklers for the warmer seasons.

Signature towing came and towed vehicles with expired tags.

Roofing-

The board discussed whether it would be more cost efficient to repair the roof on Building E or to replace it.

Russell- I make a motion to replace the E building roof.

Shawna- I second the motion.

The motion passed.

Violations-

Courtesy notices were sent for violations of patio overgrowth, Christmas lights still up, trash left at doors, and bikes left in the common area.

General Discussion:

Approximately 60 homeowners did not return the Owner information sheet by the March 15th deadline. They will be receiving violation notices.

The management company filled out and returned a Customer Satisfaction Survey to the City of Plano concerning the trash pick-up.

Excel also made the board aware of a Crime Watch Bulletin from the Plano Police Department.

The board discussed the possibility of having the new lights between the buildings shortened so they didn't shine into the tenants' windows. The day after the meeting, Eagle Electric told them that this isn't possible.

Kathleen- I make a motion to adjourn the meeting.

Shawna- I second the motion.

The motion passed. The meeting adjourned at 7:30 p.m.

