

**Briarpark Village HOA  
Board Meeting  
February 21, 2011**

**Attendees:**

**Jan Paul-President**  
**Russell Vela- Treasurer**  
**Kathleen Savage**  
**Shawna Neill**  
**Linda Neel- Excel Management**  
**Michelle Carlson-Excel Management**

**Prior to calling the meeting to order the board spent 30 minutes speaking to a home owner and discussing his concerns.**

**The meeting was called to order at 7:00 p.m.**

**Approval of Minutes:**

**Kathleen** – I make a motion to approve the minutes from the January meeting.

**Russell-** I second the motion.

**The motion passed.**

**Old Business:**

**Dumpsters/Landscaping-**

Excel Management spoke to Allied Waste and requested that the dumpsters at buildings B & P be replaced due to broken lids. They also reminded them to close the lids after emptying the dumpsters according to city ordinance.

The board has received two bids for landscaping. They will review these bids and vote on them at a brief meeting on Saturday. They do not want to wait for next months' meeting due to the pressing need for pre-emergent to be used on the lawn.

**Insurance-**

The insurance for the property has been renewed with Firewheel. The fences have been added to the policy. The management company is still waiting for the copy of the policy that covers the board.

**Property Repairs-**

Light bulbs were replaced on the gazebo and at building H. The lights were repaired at building

B.

The front door and frame of D-5 were painted to match the condo colors. Other doors which the owners have replaced will be painted on Friday.

Water valve boxes were replaced at Q-3, T-2 and W-6. The water shut off valves were replaced at Q-4.

.A new storage building has been installed by the W building. It will be used to store and protect any equipment needed to maintain the property.

The tree branch that was broken off of the A building tree during the ice storm has been removed.

The sprinklers under the storage building were capped off in order to prevent damage to the building. One was rerouted to cover the yard around the building.

### **New Business:**

Signs-

The board was shown examples of the new plaques for each unit that will replace the falling off address numbers. They discussed the cost of the plaques compared to individual numbers. The plaques are cheaper and easier to install as well as more aesthetically pleasing. The plaques are cream colored with 4 inch black lettering. They are large enough for the police and fire department to see at a distance.

**Shawna-** I make a motion to order the plaques for all of the units.

**Kathleen-** I second the motion.

**The motion passed.**

Annual Meeting-

The annual meeting has been set for April 18, 2011. The annual meeting notice will be sent with the dues statement for March. The packet will also contain a proxy, a proposed by-law amendment and a ballot. These will arrive via certified letter. A response from the homeowner will be expected by the deadline of March 25<sup>th</sup>.

### **Financials:**

The financial report was reviewed by Linda Neel. The condo insurance has been paid in full avoiding interest charges of approximately \$900. A CD matured on 2/06/11. The board added another \$5000 when the CD was renewed.

**Russell-** I make a motion to adjourn the meeting.

**Shawna-** I second the motion.

**The meeting adjourned at 8:50 p.m.**

