

**Briarpark Village HOA  
Board Meeting  
February 18, 2013**

**Attendees:**

**Jan Paul-President  
Kathleen Savage- Vice President  
Shawna Neill- Secretary  
Russell Vela- Treasurer  
Linda Neel- Excel Management  
Michelle Carlson-Excel Management**

**The meeting was called to order at 6:37 p.m. A quorum was established.**

**January minutes were read.**

**Shawna-** I make a motion to approve the minutes for January.

**Russell-** I second the motion.

**The motion passed.**

**Management Report:**

**Annual Meeting-**

The annual meeting will be held on May 6, 2013. It will be at the Harrington Library.

**Carpentry/Painting-**

The drywall was repaired at units P-6, E-4, and H-4 due to prior roof leaks. The rotten wood behind the gutters and the roof trim on V-5 was replaced. The gutters on that unit were also adjusted. All of the rotten columns at the N building have been replaced. The gutters at unit V-6 were repaired. The storage door at O-3 was painted.

**Plumbing/Electrical/Pool-**

Plumbing inspections were done on a building due to high water usage. Recently repaired leaks were found as well as running toilets. Please be sure to check your unit for leaks. Briarpark needs to conserve water wherever possible as water prices have risen. Eagle Electric replaced the motion sensor light at K-4 and replaced two bulbs. The burned out light at the pool has been reported to the pool man.

**Trees/Towing/Insurance-**

Excel removed trees from behind the pool and by F-4. B & J Lawn Care trimmed the crepe myrtles on the property.

Signature Towing removed a car due to expired tags.

The property insurance has been renewed

### **Mail Center-**

Jan Paul met with representatives of Goldenlook and TLC for bids on resurfacing the mail center. The board reviewed the bids and looked at product samples during the meeting.

**Kathleen-** I make a Motion to go with Goldenlook and the small coral rainbow product.

**Shawna-** I second the motion.

**The motion passed.**

### **Rules and Regulations-**

Excel Management has a form that all renters must sign to show that they have read the rules and regulations. They will be sending these in the next dues statement so that all owners can have their renters sign them.

### **Violations-**

Violations were sent for loud music, open storage doors, window coverings that are not white or that are broken, remaining holiday wreaths, and pets that are not allowed on the property.

### **General Discussion:**

The notices for the dues increase were sent out. The increase will go into effect on March 1, 2013.

Amdro was applied to ant beds at M-4, W-1 and the mail center.

Michelle Carlson, our property manager, will be leaving Excel Management. She will be deeply missed by the Briarpark HOA as well as the residents.

### **Financials:**

Linda Neel briefly reviewed the January financials. The money earned on the Capital One credit card will be deposited into the money market account.

**Shawna-** I make a motion to adjourn.

**Kathleen-** I second the motion.

**The motion passed and the meeting adjourned at 7:55 pm.**

