

**Briarpark Village HOA  
Board Meeting  
Feb. 16, 2015**

**Attendees:**

**Jan Paul-President**  
**Kathleen Savage-Vice President**  
**Shawna Neill-Secretary**  
**Linda Neel- Excel Management**  
**Beverly Longino- Excel Management**

**.The meeting was called to order at 6:30 p.m. A quorum was established.**

**The board allowed a few minutes for those present to read the previous meeting minutes.**

**Shawna-** I make a motion to approve the minutes.

**Kathleen-** I second the motion.

**The motion passed.**

**Management Report-**

**Bids:**

The board received bids for painting the front doors from Lone Star Contracting, Southwest Interior & Design, Sunset Painting, and J National. All bids were based on using Sherwin-Williams A-100 satin finish paint.

**Shawna-** I make a motion to accept the bid from Southwest Interior & Design.

**Kathleen-** I second the motion.

**The motion passed.**

The painting is planned for April and will be done over four Saturdays, so that residents can be home to have doors open.

Beverly presented the bids for pool fence replacement. The Board discussed the differences in the quotes, comparing the different gauge metal in the posts and the different heights. Management will get more details and email them to the board before a decision is made. The project is planned to be completed before the pool opens.

**Lighting/ Buildings:**

The photocell on the wall pack light was replaced at building C. The lights at building B were checked.

Fire ant killer was spread at F-5 and O-5.

### **Mail Center/Carpentry/Graffiti**

The Christmas decorations were removed from the mail center.

The trim around the front door of C-4 was caulked.

The graffiti around the property has been painted over and everyone is asked to keep an eye out for the vandals.

### **Locks/Gutters**

The front door lock was replaced for the owner of F-5 and the owner was back charged.

New gutters were installed at buildings M, N and W. Gutter guards were installed and downspouts replaced at building W.

### **Insurance/Roofing/Parking Lot**

The property insurance was renewed through Philadelphia Insurance Companies. Beverly gave an update on the renewal. Eighty percent co-insurance was offered for an additional premium of \$97.00.

**Kathleen-** I make a motion to accept the extra coverage.

**Shawna-** I second the motion.

**The motion passed.**

Evans & Horton repaired roof leaks at L-1 and U-5.

The parking lot and driveway striping is scheduled for March 16-18, weather permitting.

### **Violations:**

Violation notices were sent out for storm door issues and patio overgrowth.

### **Financials:**

Linda Neel reviewed the financials for January. The Association had \$55,085 in the Operating Account, \$30,598 in a Certificate of Deposit, and \$198,593 in the Reserve Account as of January 31<sup>st</sup>.

**Shawna-** I make a motion to adjourn the meeting.

**Kathleen-** I second the motion.

**The motion passed and the meeting adjourned at 7:35 p.m.**

