

**Briarpark Village HOA
Meeting Minutes
September 16, 2019**

**Jan Paul- President
Kathleen Savage-Vice President
Shawna Neill- Secretary
Russell Vela-Treasurer
Linda Neel- Excel Management
Beverly Longino- Excel Management**

The meeting was called to order at 6:25 p.m. A quorum was established.

The board allowed a few minutes for those present to read the previous meeting minutes.

Shawna- I make a motion to approve the minutes.

Russell- I second the motion.

The motion passed.

Management Report:

Carpentry/Gutters/Painting

The first stage of the rotten wood replacement has been completed. The board decided to have Denis continue with buildings C & K.

Martin installed new shutter at V-1, and installed and painted one at T-4. He replaced hardboard around the chimney at C-7, and in front of F-7.

Martin installed gutter extensions at P-8.

CI Pavement repainted all the parking space numbers.

Dumpsters/Roofing/Trees

Martin removed a mattress, a refrigerator, a sofa, a grill, and a 55-inch TV from the dumpster areas.

Evans & Horton scraped of loose caulking at U-2, then replaced it with new caulking.

Martin cut down a large tree limb by the pool.

Plumbing/Sewer/Sprinkler

H2O Plumbing replaced cut off valves at A-10, and P-3.

Building I was checked due to high water usage. No leaks were discovered inside the units. The board considered having a leak detection done on the building in case of slab leaks.

Russell- I make a motion to have H2O check for leaks.

Shawna- I second the motion.

The motion passed.

The board previously discussed having pipes at the Q building replaced due to trees growing into them. It hasn't been done yet.

Russell- I make a motion that we have the pipes fixed at the Q building. If we can't get the previous report, then we'll have it rechecked by H2O while they are here for the leak detection at I building.

Kathleen- I second the motion.

The motion passed.

Drain Dr. cleared the main line stoppage at building P.

Richmond completed sprinkler repairs, and repaired a main line leak at R-4. They reported that the clock on the sprinklers for the gazebo was set for Monday, Thursday, and Saturday. That may account for the larger than expected water bill for those sprinklers. Plus, 2 sprinkler heads were broken.

Doors/Landscaping/Misc.:

Clinton replaced a storage room door building A. He also replaced the trim, and repainted. The owner was back charged.

Clinton painted the front and back doors at S-3.

Martin put down new sod at U-9.

Martin reattached hanging wires at H-4.

Violations:

Courtesy notices were sent out for the need to replace broken blinds, window treatments in the wrong color, leaving trash sitting at the front door, taking up two parking spots with one vehicle, and children riding scooters through the parking lot.

Financials:

Total Assets: \$159,090.95

Delinquent Dues: \$3,009.12

Prepaid Dues: \$16,310.58

Shawna- I make a motion to adjourn the meeting.

Kathleen- I second the motion.

The motion passed and the meeting adjourned at 7:15 p.m.

