

**Briarpark Village HOA
Meeting Minutes
February 18, 2019**

Jan Paul- President
Kathleen Savage-Vice President
Shawna Neill- Secretary
Russell Vela-Treasurer
Linda Neel- Excel Management
Beverly Longino- Excel Management

The meeting was called to order at 6:28 p.m. A quorum was established.

The board allowed a few minutes for those present to read the previous meeting minutes.

Shawna- I make a motion to approve the minutes.

Kathleen-I second the motion.

The motion passed.

Management Report:

Dumpsters/Carpentry

Martin removed mattresses, a water heater, and a sofa from the dumpster areas.

Densil finally completed replacing the rotten wood trim. He gave the board a new bid for replacing/repairing the rest of the rotten wood and painting it. His bid is a total of \$44,950. The board would like clarification on the words 'paint the whole building'. Does he mean just the trim or the siding as well?

Russell- I make a motion we begin with five buildings due to budget constraints; F, O, P, U, and V.

Shawna- I second the motion.

The motion passed.

Plumbing/Mail Center/Gutters

A plumbing inspection was carried out at R-1.

Martin installed a mailbox lock and the owner was back charged.

The gutters were cleaned on the W building.

Lighting/Roofing

Dallas Electric repaired the security lights on building P and replaced a ballast socket and lamp at building H.

Martin replaced light bulbs at the gazebo and building V.

Evans and Horton sealed and painted a flashing collar, then cleaned around the fireplace flue at A-2 and recaulked it.

Trees/Parking Lot/Insurance

The board had a short discussion about replacing trees that were previously removed due to disease. They decided to table the discussion for now since planting isn't necessary until October.

The parking spaces need repainting as do the speed bumps. Excel will get bids from Martin, Densil, and others.

A representative from Philadelphia Insurance did a risk assessment on Briarpark. The insurance policy with them was renewed on 1/31/19.

Violations/Courtesy Notices

Courtesy notices were sent out for trash bags left at front door, blinds that require replacing, a satellite dish that needs to be removed from a fence, a front door that needs painting, and hanging rugs or mats over the fence.

Annual Meeting

The annual meeting will be held in May. The board will decide between the 6th, 7th, and 13th.

Financials:

An audit was prepared for the year ending 2017.

Total Assets: \$123,377.95
Delinquent Dues: \$3,771.14
Prepaid Dues: \$16,315.71
Total Liabilities & Capital: \$123,377.95

Shawna- I make a motion to adjourn the meeting.

Kathleen-I second the motion.

The motion passed and the meeting adjourned at 7:19 p.m.

